



- § Direct Deposit Posting Date
- * Leave Usage Entered Online by Midnight
- ^ Staff Hourly, Overtime, Shift Differential and ISA Hours Entered Online by Midnight
- ▲ Last Day to Approve Staff/Faculty Leave and Pay, ISA and Student Payroll Online
- ~ Special Pay Request, Late Staff Hourly, Late Student and Late ISA Time Sheets Due in Payroll
- ! Deadline to submit employment actions to HR and AP
Changes received after this date may result in an inaccurate/late paycheck and deductions (including benefits)

- Student Assistant Hours Entered Online by Midnight +
- Staff Hourly, Student, ISA, Overtime and Shift Differential Payday, 3 p.m. ●
- Deadline for reporting DOCKS and Withholding Changes %
- Changes received after this date may cause an inaccurate paycheck*
- Initial Master Payroll Certification (MPC) #
- Special Pay (i.e. SC101), Late Staff Hourly, Late Student and Late ISA Payday (MPC) ()
- Final Master Payroll Certification (MPC) ?
- Faculty/Staff Payday, 3 p.m. ○
- Academic Holiday (Campus Open) □
- Holiday (Campus Closed) ■
- Campus Closed - holiday - Employee leave credits must be used ■

July 2020							AY21	Days 22
S	M	T	W	T	F	S		
			§ 1*	2	3	4		
5	6^	7	8	9	10	11		
12	13	14	~ 15!	16	17%	18		
19	20#	21#	22	23	24()	25		
26	27	28	29?	30^				

August 2020							AY21	Days 22
S	M	T	W	T	F	S		
					§ 31*	1		
2	3	4^	5	6	7	8		
9	10	11	12	13	~ 14!	15		
16	17	18%	19#	20#	21	22		
23/30	24^	25()	26	27	28?	29		

September 2020							AY18	Days 22
S	M	T	W	T	F	S		
		§ 1*	2	3^	4	5		
6	7	8	9	10	11	12		
13	14	~ 15!	16	17%	18#	19		
20	21#	22	23	24	25()	26		
27	28	29?	30^					

October 2020							AY22	Days 22
S	M	T	W	T	F	S		
				§ 1*	2	3		
4	5^	6	7	8	9	10		
11	12	13	14	~ 15!	16	17		
18	19%	20#	21#	22	23	24		
25	26()	27	28	29?	30	31^		

November 2020							AY18	Days 22
S	M	T	W	T	F	S		
1	§ 2*	3	4^	5	6	7		
8	9	10!	11	12	13%	14		
15	~ 16#	17#	18	19	20	21		
22	23	24	25()	26	27	28		
29	30^	1						

December 2020							AY4	Days 22
S	M	T	W	T	F	S		
			§ 2*	3	4^	5		
6	7	8	9	10	11	12		
13	14!	~ 15	16%	17#	18#	19		
20	21	22	23	24	25	26		
27	28()	29	30?	31^				

Holidays for 2020

- Independence Day observed.....Friday, July 3
- Labor DayMonday, September 7
- Veteran's DayWednesday, November 11
- Academic HolidayWednesday, November 25 - Sunday, November 29
- Thanksgiving DayThursday, November 26
- Lincoln's Birthday observedFriday, November 27
- Christmas Day.....Friday, December 25
- Washington's Birthday observedMonday, December 28
- California Admission Day observedTuesday, December 29
- Indigenous Peoples' Day observedWednesday, December 30
- Campus ClosedThursday, December 31
- New Year's Day, 2021.....Friday, January 1

Academic Quarters

- Summer QuarterJune 22 - August 29 (49 days)
- Fall QuarterSeptember 4 - December 5 (62 days)
- Winter Quarter 2021.....January 4 - March 22 (54 days)
- Spring Quarter 2021.....March 29 - June 12 (54 days)

Summary of revisions:

- Summer quarter end date changed
- Fall quarter begin and end dates changed
- November 23-24 academic holidays removed
- Academic Days in August, September, November, December updated